

# TOWN OF LYNDON

## SELECTBOARD MEETING

February 22, 2016

6:00 PM

### Selectboard

Martha "Marty" Feltus  
Kermit Fisher  
Dan Daley

### Press

Amy Nixon

### Public

Dawn Dwyer, Justin Smith, Joe Dauphin  
Steve Gray, Mark Stewart, Grant Spates

1. Approval of minutes:

Motion made by Marty Feltus, seconded by Dan Daley, to approve the February 8, 2016 minutes.  
Motion carried 3 to 0.

Motion made by Dan Daley, seconded by Kermit Fisher, to approve the February 11, 2016 minutes.  
Motion carried 2 to 0 as Marty was in attendance via telephone for only a part of the meeting.

Motion made by Marty Feltus, seconded by Dan Daley, to approve the February 15, 2016 minutes.  
Motion carried 3 to 0.

2. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for weeks #7 & 8.

3. Highway Report:

At 13% through the year, payroll is 15% spent and the entire budget is 16% expended.

4. Joint Garage Discussion

Mark Stewart will draft the contract between the Town of Lyndon and Spates Construction. This initial contract will address only the preconstruction phase. An addendum will be added later to address fees. Kermit, as current Chair, will sign the contract on behalf of the Board.

Justin Smith, Joe Dauphin, Village Superintendent & Rob Nutting, Highway Foreman have been working on the subcontractor list and Justin will get it to Grant Spates. Mark will forward the site drawing to Grant this week.

Mark will contact Catamount Environmental Inc. for a proposal for asbestos abatement.

Permits have been signed and submitted. The Act 250 application, which will require the most time for approval, was submitted last week according to Andrea Day from Dufresne Group Consulting Engineers.

Mark discussed a few ideas that may reduce the cost of renovations and constructions. They include keeping the offices in the existing building as they are and install one overhead door in the front, reducing the number of overhead doors needed.

Mark also will compare the cost of building one building that will house the salt, sand and cold storage as opposed to separate buildings.

Leaving the power boxes where they are and working around them instead of replacing them in a new location.

Keeping some of the existing lights throughout the building. Marty asked Mark to look into rebates through Efficiency Vermont for light-emitting diodes (LED) lighting as well as future cost savings.

Leaving the existing washrooms with improving one to be ADA compliant.

A brief discussion centered on putting a hydrant near the building. The hydrant would be used by the Town Highway Department to fill trucks to flush out culverts. Currently they fill at the Fairgrounds on Pinehurst Street or on the South Wheelock Road near Karl Johnson's house. If one is installed, it will require an 8" water line.

5. Excess Weight Permits:

Motion made by Marty Feltus, seconded by Dan Daley, to approve the four (4) Fleet Excess Weight Permits with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0. Permits are for Classen's Crane Service LLC, Ditech Transportation, Russell Riendeau and George Jr. & Tammy Wagner.

Motion made by Marty Feltus, seconded by Dan Daley, to approve the four (2) Single Excess Weight Permits with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0.

Permits are for Clem-Dee Inc. and Mike Lemieux Trucking, Inc.

6. Liquor Licenses:

Motion made by Marty Feltus, seconded by Dan Daley, to approve the Second Class Licenses to sell malt and vinous beverages with standard conditions for Coco Mart, Inc. dba Jiffy Mart. Motion carried 3 to 0.

Motion made by Marty Feltus, seconded by Dan Daley, to approve the First Class Restaurant/Bar License to sell malt and vinous beverages and an Outside Consumption Permit for SIJM LLC dba The Pizza Man, with standard conditions. Motion carried 3-0.

7. 911 Road Name Change Request:

Bill and Robbie Walker submitted a request to rename Bauman Field Road to Walker Ridge Road. In addition to their request, they also submitted a letter from Dolores Vieira and Carol Chmura, the only other property owner that fronts the private road. The Walkers explained that the Bauman family no longer has an interest in the land and the Walker family owns most of that land. Justin confirmed that there are no other road names in the Town of Lyndon close to Walker Ridge Road to cause confusion. Motion made by Marty Feltus, seconded by Dan Daley, to accept the name change at the expense of the Walker family. Motion carried 3-0.

8. Other:

- a. Town Meeting: Marty will discuss the General Fund budget and Dan Daley will discuss the Highway Fund budget. There was a brief discussion on the requirement of organizations to have a representative at Town Meeting to answer questions on their request for a special appropriation. Dawn will contact the Secretary of State's office regarding the process to pass over an article. She will forward the information to the Board as well as the Town Moderator.
- b. Zoning letter: The Town, as an adjoining landowner to Hoagies Pizza, has received a letter from the Zoning Administrator Kaela Gray advising of a permit to expand by building two additions. The permit will be discussed at the public hearing of the DRB on Thursday, March 3, 2016 at 7:00 PM.
- c. CDGF Warrant: The Board signed the warrant for Rural Edge's requisition # 396 in the amount of \$34,200.
- d. WWTF: The pre-bid meeting for the Wastewater Treatment Facility upgrade was held this afternoon. Justin has the bid plans available for review by interested parties.
- e. New Listers: The two new listers, Larry Willey and Joanie Hahr, have started and are familiarizing themselves with the job.
- f. NEKWMD: Steve Gray handed out Town Comparison charts for 2014 & 2015. Lyndon's trash generation went from 3,450 tons in 2014 to 2,605 in 2015. Recycling generation went from 2,644 tons in '14 to 2,079 in '15. Total waste generation went from 6,094 in '14 to 4,684 in '15.

- g. Industrial Park: Justin recently met with Dave Snedeker, Executive Director of Northern Vermont Development Association (NVDA) and Joe Kasprzak, Assistant Town Manager for the Town of St. Johnsbury regarding the Industrial Park (IP). They discussed ways to better market and promote the available lots. Justin informed the board that the Town of Lyndon is still plowing and maintaining the IP roads. Justin has reached out to Jeff Moore, Selectboard member for St. Johnsbury, several times but hasn't received a response.
- h. H.608: Marty informed the Board that there is a bill in legislation that would exempt municipalities from the requirement to separate mandated recyclables collected as part of a litter collection event such as Green-up Day.

Meeting adjourned at 7:10 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: March 7, 2016