

# TOWN OF LYNDON

## SPECIAL SELECTBOARD MEETING

December 17, 2015

9:30 AM

### Selectboard

Martha "Marty" Feltus  
Kermit Fisher  
Dan Daley

### Press

### Public

Dawn Dwyer, Justin Smith,  
Mark Stewart, Andrea Day  
Rob Nutting, Joe Dauphin

1. Approval and signing of orders drawn on the Treasurer for week 51:

2. Joint Highway Garage:

The Board asked Mark Stewart, Architect, what the next steps are for the Joint Garage Project. Mark told the Board they need to decide how they want the work to be done; put the project out to bid or hire a Construction Manager (CM) or a combination of both? Mark explained that the Town would put out a RFP for a CM, and then interview the candidates. This option allows for more flexibility.

Andrea Day, Engineer, explained that there are ACT 250, Stormwater and Construction permit from the Fire Marshall that will need to be obtained before renovation/construction can begin which can take several months. Mark will need to get with Rob Nutting & Joe Dauphin regarding specifics with the building, such as outlets, etc.

Andrea mentioned the possibility of a \$50,000 USDA grant that may be available. She will contact Misty Sinsigalli at USDA and get with Justin Smith to fill out the grant application.

Mark will prepare a schedule. He feels this is a good project and the Town should not have any issues getting subcontractors. The Board agreed to the option of contracting with a CM. An ad will be placed in the paper the first of January.

The target date to occupy the new facility is the fall of 2016. Mark anticipates an April 1, 2016 start date for the addition, infrastructure and site work.

The next scheduled meeting for the Joint Garage Project will be Monday, December 28, 2015 at 5:00 PM. Both Mark & Andrea will be in attendance.

3. Other:

- a. Listers: Justin Smith checked with Wilder Simpson to see if he was interested in working in the Lister's Office, and he is not. An ad will be placed in the paper looking for a part-time Lister.
- b. Dog Pound: Justin has left several messages for Doug & Cindy Burrington and has yet to obtain answers to a few items on the renewal of the Dog Pound. He will stop in at their business, Lyndonville Agway in hopes of catching one of them.
- c. Budget Meeting to work on the 2016 budgets has been set for Tuesday, December 22, 2015 at 10:00 AM in the Municipal Office Building conference room.

Meeting adjourned at 10:45 AM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: December 28, 2015