

**VILLAGE OF LYNDONVILLE  
JOB DESCRIPTION**

**PUBLIC WORKS TECHNICIAN**

- Position Status: This is a skilled position of moderate complexity in street and sidewalk maintenance as well as water and wastewater systems maintenance in the Village Public Works Department.
- Reports To: Public Works Supervisor
- Compensation: Hourly
- Job Description: This is a labor intensive position involving a wide variety of manual and equipment operational tasks in relation to street and sidewalk construction and maintenance, equipment operation and maintenance and maintenance of the water distribution system and the wastewater collection system as well as other duties as assigned.

**DUTIES AND RESPONSIBILITIES**

- Operate a plow truck and other equipment to move snow and other materials as required.
- Perform light maintenance on assigned equipment, ensure all safety mechanisms work properly and report any defects to the supervisor.
- Perform manual labor in the maintenance of Village streets, sidewalks, parks, buildings and grounds etc. in all types of weather conditions.
- Complete all duties using proper safety equipment and methods.
- Attend all required trainings and meetings.
- Actively pursue training for necessary licensing classes within 2 years of hire and acquire licenses within 4 years of hire.
- Be professional and presentable at all times in dealing with the public.

**QUALIFICATIONS**

- Considerable knowledge of the operation and maintenance of equipment.
- Ability to be on call and work long hours in inclement weather.
- Able to lift up to 75 lbs. on a regular basis.
- Knowledge of the principles of street construction and maintenance.
- Valid commercial driver's license.
- Thorough knowledge of water and sewer line maintenance.
- Able to follow both oral and written instructions.

- High school diploma or equivalent.

I fully understand and accept the responsibilities of this position.

\_\_\_\_\_ Date:

Form Adopted: 6/30/08