

JOINT MEETING OF TOWN OF LYNDON SELECTBOARD
AND
VILLAGE OF LYNDONVILLE TRUSTEES

July 28, 2014
5:30 PM

<u>Selectboard</u>	<u>Trustees</u>	<u>Press</u>	<u>Public</u>
David Dill	Tim Gaskin	Jim Jardine	Dawn Dwyer
Martha Feltus	Oralie Lefavre		Steve Gray
Kermit Fisher	Randy Amadon		Justin Smith

1. Approval of Minutes:

Motion made by Kermit Fisher, seconded by Marty Feltus, to approve the June 16, 2014 meeting minutes. Motion carried 2 to 0 with David Dill abstaining due to his absence at this meeting.

Motion made by David Dill, seconded by Marty Feltus, to approve the July 14, 2014 meeting minutes with noted changes. Motion carried 2 to 0 with Kermit Fisher abstaining due to his absence at this meeting.

Motion made by David Dill, seconded by Marty Feltus, to approve the July 21, 2014 Joint Meeting minutes with noted changes. Motion carried 2-0 with Kermit Fisher abstaining due to his absence at this meeting.

2. Approval and signing of orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for week # 30 & 31.

3. Highway Report:

At 58% through the year, payroll is 59% spent and the entire budget is 45% expended.

4. Penalties for Late Homestead Declaration:

The Board would like more information regarding this issue and will revisit this item at the next meeting.

5. Cemetery Rules Discussion:

Motion made by Kermit Fisher, seconded by David Dill, to increase the purchase price of lots as follows:

Single Occupant Lot:	Resident from \$250 to \$300
	Nonresident from \$500 to \$600
Cremation Lot:	Resident from \$200 to \$250
	Nonresident from \$400 to \$500

Motion carried 3-0. It was determined that \$100 of each purchase will cover the cost of the lot and the remaining fee will cover perpetual care. It was also determined that corner markers will be required at the time the lot is purchased. The Town will supply rudimentary markers at no additional charge or the purchaser can purchase more personalized markers at their own expense.

6. 6:00 Executive Session: Personnel

Motion made by David Dill, seconded by Kermit Fisher to enter into executive session at 6:02 PM, with the Board of Trustees, to discuss a personnel issue. Motion carried 3 to 0.

Upon returning to open session at 6:31 PM, Marty Feltus made the motion, seconded by David Dill, to appoint Justin Smith as the Municipal Administrator starting August 18, 2014. Motion carried unanimously by all Board members present.

7. Cemetery Water Line Repair:

Motion made by Kermit Fisher, seconded by David Dill to replace 498' of the water distribution system in the cemetery this year. Motion carried 3-0. Kermit Fisher will discuss with Dan Hill the subject of decreasing the number of water spigots.

8. Potential Highway Projects:

Rob Nutting, Highway Foreman, has provided a summary of roads that will need attention over the next several years as well as costs for each project. The Board would like Rob to prioritize these projects and will review them at budget time.

9. Wastewater Treatment Facility Improvements Update:

Justin Smith provided a summary of Utility Partner's responses to Tata & Howard's Punch List for the Wastewater Treatment Facility. The Board would like to set up another meeting between all parties after the biofilter is installed. David Dill had spoken to Gary Leach of Tata & Howard regarding the installation of the biofilter and is awaiting an email from Gary once the biofilter installation is approved by Rural Development. Justin Smith will contact Gary Leach on the status.

10. Other:

- a. Justin Smith informed the board that there are three significant leaks in the Municipal Office Building; one in the recycle garage off the gym, one in the gym and one in the southwest corner of the main building. A call has been placed with Palmeri Roofing for an estimate to repair the leaks.
- b. There was graffiti on the Schoolhouse Bridge on the South Wheelock Road. Justin left a message for Rob Nutting at the highway garage on Friday to have it painted over. Dave Dill received a call from Richard Lawrence and offered to take care of it. The graffiti was painted over upon inspection on Monday.
- c. Justin reported that Susan Durham has started the cleanup of her burned out home located on Speedwell Drive. The roofing is on the foundation and the piles of metal will be removed on Wednesday, July 30th.
- d. Dawn Dwyer informed the Board that the sample ballot for the primary election was posted at Whites Market Plaza on Monday, July 21st and was missing on Thursday, July 24th. The Voter Checklist which was posted at the same time was still there. The Board may have to consider placing a more protected bulletin board, with Brian Bona's permission, if this problem continues.
- e. The Board was informed that the Cemetery Perpetual Care certificate of deposit (CD) matures on August 14th. The interest rate for a 12 month CD is .25%.

Meeting adjourned at 6:48 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: August 11, 2014

Approved by the Trustees: September 15, 2014